

TRANSLATION

Rīga  
October 21, 2021  
No. 2-16/21/16

### RECTOR'S ORDER

*On the study process organization during the national emergency period*

In view of the declared public health emergency in Latvia due to the spread of COVID-19 (the Cabinet of Ministers regulations no. 720 of October 21, 2021) and the EKA University of Applied Sciences order No.2-16/21/15 of October 11, 2021, *I declare the following study process organization scheme for the period from October 21 to November 22, 2021:*

1. **Providing lectures and independent work assignments online:**
  - a. All lectures shall be provided online using e-learning.
  - b. Lectures for students groups, which studied in distance learning groups, shall be recorded.
2. **Extracurricular activity provision:**
  - a. The scheduled guest lectures shall be either provided online and recoded (if possible) or canceled.
3. **Internship implementation and defense:**
  - a. The internship implementation shall be ensured taking into account the policy of conduct in the internship place during the emergency period.
  - b. The internship defense shall be ensured online.
  - c. If it is not possible to carry out the internship due to the emergency situation reasons, other internship implementation and defense deadlines shall be identified (by submitting an application addressed to the program director with an explanation of the situation).
4. **Writing of the final paper:**
  - a. Final paper advisors shall organize online consultations to students (remotely).
  - b. the study program directors shall organize all intermediate exams remotely (online).

5. Library provides services and consultations remotely.
6. **Students, instructors and administrative and general staff** shall be obliged to monitor their health condition, and in case of any signs of the COVID-19, immediately act in accordance with the recommendations provided by the CDPC (the home page link: <https://spkc.gov.lv/en/>), avoiding to infect other people.
7. EKA staff and students shall observe the mutual distance of 2 meters and use face masks in all rooms.
8. Heads of study directions, study program directors, educational coordinators (SIC), Foreign student department, communications project manager shall **provide the information as per this order to** students, instructors and general staff.
9. **Student's** non-compliance with the duties specified in the order can be regarded as a substantial breach of the study contract with appropriate consequences, including the possibility of being exmatriculated (suspended).
10. **Instructors' and administrative and general staff's** non-compliance with the duties specified in the order can be regarded as a substantial breach of the work contract with appropriate consequences.

Rector

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